



**UTOPIAN**  
ACADEMY FOR THE ARTS

We are so pleased to have your child attend Utopian Academy for the Arts! The information below will assist us in complying with state laws related to student records and to best meet the needs of your child. All documentation listed in the checklist below is **required** to secure your child's slot. Failure to submit the required documentation will result in forfeiture of this slot. We look forward to your child joining our school's learning community and providing an excellent education for your child.

## **OPEN ENROLLMENT CHECKLIST**

- 1. Enrollment Form (signed)
- 2. Parent Agreement (signed)
- 3. Birth Certificate (copy)
- 4. GA Form 3231 (Certificate of Immunization)
- 5. GA Form 3300 (Certificate of Eye, Ear, and Dental Exam)
- 6. Current Report Card
- 7. Discipline Records (if applicable)
- 8. Special Education / IEP / Gifted Program / Speech / Title I / ELL Program Copies (if applicable)
- 9. Most recent CRCT, ITBS, or other standardized test scores (copies)
- 10. Any work samples that may be beneficial in suggesting appropriate placement of your child (optional)
- 11. Copy of Social Security Card or letter of refusal which must be signed and notarized. This letter can be obtained from the school prior to registration.
- 12. Proof of Residency (any two items from list)

\_\_\_\_\_  
Child's Name (printed)

\_\_\_\_\_  
Signature of School Representative

\_\_\_\_\_  
Date Received