



Utopian Academy for the Arts
Board Work Session
Monday, September 18, 2017

Document Preparation Information

Prepared by Artesius Miller, Recording Secretary

Meeting Information

Date September 18, 2017	Start Time 6:00 PM	Location Utopian Academy
Meeting Objectives: Board Work Session		
Called by: Joshua Menifee, Board Chair	Email Address joshua.menifee@utopianacademy.com	Phone 770-892-1644 office

Meeting Attendees

Joshua Menifee, Chair Gavin McGuire, Vice Chair Anthony Bryant, CFO Reginald Colbert, Member Everett Patrick, Member Dr. Aquanette Salter, Secretary (<i>via telephone</i>) Dr. Artesius Miller, Executive Director Candice Jimerson-Johnson, Principal
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Agenda

Call To Order Pledge of Allegiance	Call to Order: 6:13PM	
Approval of Agenda	Motion to amend and accept a revised agenda to include the addition of Staff & Parent Handbook and the FY17 Audit to the agenda. Motion to amend and accept agenda by: Anthony Bryant Second: Everett Patrick	Vote: Unanimous 4-0 (Colbert and Salter were not included in the vote)
Public Participation	There were no participants that spoke during public participation.	
Approval of Minutes- August 10, 2017	Motion to accept minutes by: Gavin McGuire Second: Anthony Bryant	Vote: Unanimous 4-0 (Colbert and Salter were not included in the vote)
Academic Report	Discussions of academic report led by Principal Jimerson-Johnson and academic committee member Dr. Salter. Motion to accept academic report by: Anthony Bryant Second: Everett Patrick	Vote: Unanimous 5-0 (Salter was not included in the vote)



Financial Report	Discussions of financial report for June 2017 led by Board CFO, Anthony Bryant. Motion to table the acceptance of financial report by: Gavin McGuire Second: Everett Patrick	Vote: Unanimous 5-0 <i>(Salter was not included in the vote)</i>
Executive Director's Report	Discussions of executive report led by Dr. Artesius Miller Motion to accept executive director's report by: Anthony Bryant Second: Gavin McGuire	Vote: Unanimous 5-0 <i>(Salter was not included in the vote)</i>
Fundraising/Development Committee Update	Director Miller shared details with board members regarding contact to local philanthropic foundations and the progress of formal fundraiser scheduled for winter 2018.	
State Charter Schools Commission Updates	Director Miller provided dates of mandatory governance board training offered by SCSC. Chair Menifee provided updates regarding engagement with governance support specialist.	
ACTION REPORT		
2017-18 Staff Handbook	Motion to accept 2017-18 staff handbook by: Everett Patrick Seconded by: Gavin McGuire	Vote: Unanimous 5-0 <i>(Salter was not included in the vote)</i>
2017-18 Parent/Student Handbook	Motion to accept 2017-18 student/parent handbook by: Reginald Colbert Seconded by: Gavin McGuire	Vote: Unanimous 5-0 <i>(Salter was not included in the vote)</i>
FY17 Audit	Motion to accept FY17 Financial Audit by: Everett Patrick Seconded by: Gavin McGuire	Vote: Unanimous 5-0 <i>(Salter was not included in the vote)</i>
Executive Session-Real Estate	Motion to enter/end executive session to discuss matters related to real estate: Everett Patrick Seconded by Reginald Colbert	Vote: Unanimous 5-0 <i>(Salter was not included in the vote)</i>
Recommendations from Executive Session	Motion to authorize Anthony Bryant to negotiate with legal counsel regarding payments to ACD by Everett Patrick Second by Gavin McGuire Motion to approve to proceed with initiating due diligence for second real estate option by Reginald Colbert Second by Anthony Bryant	Vote: Unanimous 5-0 <i>(Salter was not included in the vote)</i> Vote: Unanimous 5-0 <i>(Salter was not included in the vote)</i>
Adjournment	Motion to adjourn meeting by Everett Patrick Second by Gavin McGuire Time 8:34PM	Vote: Unanimous <i>(Salter was not included in the vote)</i>



UTOPIAN
ACADEMY FOR THE ARTS

Mission Statement: Through a structured and supportive environment, Utopian Academy for the Arts will develop students' artistic and academic gifts to enter and to succeed in high school and eventually enroll in a college, university or specialty school of their choice.