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**Utopian Academy for the Arts**  
**General Board Meeting**  
**Tuesday, July 1, 2014**

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**Document Preparation Information**

<b>Prepared by</b> Sharon Daniel, Board Chair	<b>Date Prepared</b> July 1, 2014
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**Meeting Information**

<b>Date</b> July 1, 2014	<b>Start Time</b> 6:00 PM	<b>End Time</b> 7:00 PM	<b>Location</b> Utopian Academy for the Arts
<b>Meeting Objectives:</b> General Board Meeting			
<b>Called by:</b> Sharon Daniel, Board Chair	<b>Email Address</b> <a href="mailto:sharones26@yahoo.com">sharones26@yahoo.com</a>	<b>Cell Phone</b> 404-372-8195	

**Agenda**

AGENDA ITEMS	LEADER	TIME
Call To Order Approval of Minutes Opening Prayer		6:00-6:10
<b>Unfinished Business</b> <ul style="list-style-type: none"> <li>• Introductions from Board Members               <ul style="list-style-type: none"> <li>○ Bios and Resumes</li> <li>○ Conflict of Interest Forms</li> </ul> </li> <li>• Election of Board Members               <ul style="list-style-type: none"> <li>○ Nomination and Vote for role of Secretary</li> </ul> </li> <li>• Finance Report               <ul style="list-style-type: none"> <li>○ General Operating Budget (<i>See attachment</i>)</li> </ul> </li> <li>• Fundraiser (June 21<sup>st</sup>)</li> <li>• Formation of Committees               <ul style="list-style-type: none"> <li>○ Enrollment</li> <li>○ Finance/Fundraising</li> <li>○ Technology</li> <li>○ Human Resources (Personnel, Grievances, etc.)</li> <li>○ Facilities</li> </ul> </li> </ul>		6:10-6:25
<b>New Business/Announcements</b> <ul style="list-style-type: none"> <li>• Enrollment Report</li> <li>• Drafted Staff Handbook</li> <li>• Training with the SCSS (July 10<sup>th</sup>)</li> <li>• Community Day at UAFA (Date TBD)</li> <li>• Ribbon Cutting Ceremony (Date TBD)</li> <li>• Draft Board Calendar for Fall</li> <li>• Internal Control Policies: Approval of G&amp;A Large Contracts</li> <li>• RFP progress for lunch program</li> </ul>		6:25-6:50
Next Meeting <ul style="list-style-type: none"> <li>• Date Scheduled</li> </ul>		6:50-6:55



# UTOPIAN

ACADEMY FOR THE ARTS

Adjournment Closing Prayer		6:55-7:00
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