



**UTOPIAN**  
ACADEMY FOR THE ARTS

6630 Camp Street  
Riverdale, GA 30274  
770-892-1644

[www.utopianacademy.com](http://www.utopianacademy.com)

**December 8, 2016**

## **Board Meeting Minutes**

Meeting type: In Person

Attendees: Sharon Daniel (Board Chairwoman)  
Anthony Bryant (Board CFO)  
Dr. Artesius Miller (Executive Director)  
Joseph Hudson  
JoAnn McClinton  
Melissa Davis (Director of Operations)

### **Meeting Called to Order (6:07 PM)**

#### **Pledge of Allegiance**

Led by *Board Chair*.

#### **Approval of Agenda:**

Motion to approve agenda by *Joseph Hudson*

Seconded by *Anthony Bryant*

Unanimous vote (4-0).

#### **Approval of Minutes**

Minutes read aloud by Governing Board Chair, Sharon Daniel.

Motion to approve minutes from November 10, 2016 meeting by *Anthony Bryant*

Seconded by *JoAnn McClinton*.

Unanimous vote (4-0).

Comments:

- Board chair requested that future board meeting minutes are displayed on television monitor
- To be inserted in November 2016 minutes: Mr. Hudson would draft an RFP and share with board for input
- Motion for the change of board meeting dates would be tabled to be discussed at the next regularly scheduled board meeting, should be removed from minutes

#### **Board Chair's Report**

- Release of CCRPI Report
- Strategic Plan has been made available and displayed throughout UAFA campus  
Facility purchase  
2017 academic achievement goals  
Pay for performance plans
- High school planning
- Building purchase RFP has been uploaded to website and shared with various firms
- Audit has been submitted to UAFA leadership team and board
- 2017 GCSA Conference: Board has to select board members to be in attendance



- Advisory Board addition recommendations : Ms. Yolanda Beufort (AtlantaArea Tech VP), Angela Massey (Boy-O-Boy Entertainment)
- Board Retreat, date to selected

Motion to accept the Chair's report as information by **Joseph Hudson**

Seconded by **Anthony Bryant**.

Unanimous vote (4-0).

### **Financial Report**

- Audit Report: management letter needs to be signed and returned to the SCSC by December 9, 2016
- Financial Reports have been reviewed by Bambo Sonaike, CPA and team
- Charter Assessment Management: final loan payment is scheduled for December, 2016
- Deficit Report: has been submitted to GA DOE
- Real estate firm to be selected by January 2017 to proceed in the procurement of 6630 Camp Street property

Motion to accept the financial report as information by **Anthony Bryant**

Seconded by **Joseph Hudson**.

Unanimous vote (4-0).

### **Academic Report**

Report was provided by Principal Jimerson-Johnson

- Student Failure Report: was shared of the total student populations failing at least one class and overall pass rates by grade levels
- Saturday school and after school tutoring has been strongly encouraged to parents of students failing at least one class; however, it cannot be required of the students to attend
- CCRPI: 2016 scores have been released. An overall CCRPI score was shared to highlight a comparison report with Clayton County Public Schools. Additionally, an in-depth examination was shared of Utopian's complete CCRPI report

Motion to accept the Academic Director's report as information by **JoAnn McClinton**

Seconded by **Anthony Bryant**.

Unanimous vote (4-0).

### **ED Report**

Report was provided by Director Miller

- Enrollment: 265 Students
- Trainings, Conferences, and Webinars  
News from K12/Interchange 2016 Session Grid (December 5-7)  
Excel in Education (December 1-2)
- GA DOE/SCSC Reporting  
2016 Financial Statements: Deadline December 31, 2016  
Title II LEA Risk Assessment (Dated November 29, 2016)  
Nutrition Division-CEP Letter (Dated November 28, 2016)
- State Charter School Commission  
Amended Charter Agreement  
SCSC Monitoring Visit  
Next regularly scheduled SCSC meeting January 25, 2017



Motion to accept the Executive Director's report by ***Anthony Bryant***  
Seconded by ***Joseph Hudson***.  
Unanimous vote (4-0).

**Announcements**

Mrs. Poindexter:

- Family Bingo night (*Monday, December 11, 2016*)
- PTSA President Financial Wellness (*financial planning workshop Dec. 19-23*)

**Public Comment**

No attendees registered for public comments

**Executive Session**

Motion to move into Executive session to discuss Real Estate by ***Anthony Bryant*** Seconded by ***Joseph Hudson***. Recommendation to follow the advisement from our attorney McGuire Woods to continue to be our representative with CCPS.

Motion to adjourn executive session by ***Anthony Bryant***

**Adjournment (8:45pm)**

***Joseph Hudson*** motioned for the board meeting to be adjourned. Seconded by ***Anthony Bryant***.