



UTOPIAN
ACADEMY FOR THE ARTS

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May 18, 2016

Work Session Meeting Minutes

Meeting type: In Person

Attendees: Sharon Daniel (Board Chairwoman)
Anthony Bryant
Joseph Hudson
Artesius Miller (Executive Director)
Melissa Davis (Director of Operations)

Meeting Called to Order (5:41PM)

Approval of Agenda

Motion to approve agenda by *Anthony Bryant*.

Seconded by *Joseph Hudson*.

Unanimous vote.

Purpose

Review FY17 employee contracts, operating budget, board policies

Budget

Led by Anthony Bryant

Review of FY17 general operating budget

Recommendation to adopt and approve budget at the next regularly scheduled board meeting

Board Policy Manual Review

Led by Joseph Hudson

Topics included:

- Introduction and administration
- Organizational essentials
- Board structure and processes
- Board of Directors Governing Principles
- Annual Affirmation
- Attendance Policy
- Board Member Contract
- Orientation Format
- Board Profile for Selection of New Board Members
- Recruitment Application

Governing Board Makeup

Motioned by Anthony to increase current board size to a total of no more than 12 governing board members. Second by Joseph Hudson. Unanimous vote.

Adjournment (7:48pm)



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Sharon Daniel motioned for the board meeting to be adjourned. Seconded by *Joseph Hudson*.