



**UTOPIAN**  
ACADEMY FOR THE ARTS

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[www.utopianacademy.com](http://www.utopianacademy.com)

**November 10, 2016**

## **Board Meeting Minutes**

Meeting type: In Person

Attendees: Sharon Daniel (Board Chairwoman)  
Joseph Hudson  
Gavin McGuire  
JoAnn McClinton  
Melissa Davis (Director of Operations)  
Matthew Graves (Dean of Students)  
Instructional Staff: Ms. Howard

### **Meeting Called to Order (6:16 PM)**

#### **Pledge of Allegiance**

Led by **Board Chair**.

#### **Approval of Agenda**

Motion to amend agenda to add the following by Joseph Hudson:

Motion to approve agenda by **Joseph Hudson**

Seconded by **Gavin McGuire**

Unanimous vote.

#### **Approval of Minutes**

Minutes read aloud by Governing Board Chair, Sharon Daniel.

Motion to approve minutes from October 13, 2016 meeting by **Joseph Hudson**

Seconded by **Gavin McGuire**.

Unanimous vote.

#### **Chair's Report**

- Update on Bomb threat, Meeting with Chief Spivey/ Site Visit to further investigate
- Strategic Plan implementation, Phase 1: Plan has been approved and visually posted on campus and provided to all staff and students
- Permanent building location: Initial conversations with American Charter Development to purchase 6630 Camp St. location
- Motion to accept the Option to purchase clause in current Clayton County lease agreement Sec 28A by Joseph Hudson/ Seconded by JoAnn McClinton

Motion to accept the Chair's report by **Joseph Hudson**

Seconded by **Gavin McGuire**.

Unanimous vote.

Strategic Plan Orientation Session



Presented by: Henry Whitlow

Habitual Practices:

1. Am I doing things the “Utopian way”?
2. Is everyone around me doing things the “Utopian way”?
3. Does what we are doing align with our plan?
4. Am I learning from my mistakes?

Systematic Habits:

1. Accountable Leadership
2. Sustainable Strategies
3. Vigilance: Customer Service
4. Fact Driven Measurement, Analysis, Knowledge Management
5. Engaged Workforce
6. Systematic processes
7. Evaluate Effectiveness

### **The Business Agenda**

Schoolwide Tobacco Free Policy

Motion to accept the Tobacco Free Policy by *Joseph Hudson*

Seconded by *JoAnn McClinton*.

Unanimous vote.

Approval of Resolution for McKinny-Vento Act

(Insert Highlights here)

Motion to approve the Resolution for the McKinny-Vento Act by *Joseph Hudson*

Seconded by *Anthony Bryant*.

Unanimous vote.

### **Academic Report**

Report was provided by Dean Graves

- TKES: Student Growth will be gauged by Milestones, MAP, and individual course assessments
- 13.5-week Progress Reports: Failure Report: Increase in the number of students failing one course
- Implementation of Deficiency notices: every two weeks a notice will be sent to all parents of failing students

Motion to accept the Academic Director’s report by *JoAnn McClinton*

Seconded by *Gavin McGuire*.

Unanimous vote.

### **ED Report**

Report was provided by Director of Ops.

See attached cop of ED Report

Motion to accept the Executive Director’s report by *JoAnn McClinton*

Seconded by *Gavin McGuire*.

Unanimous vote.



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Motion to Move all Board Meeting dates to the 3<sup>rd</sup> Thursday of every month, and the Board work session to the 2<sup>nd</sup> Wednesday of every month.

Executive Director's report by *JoAnn McClinton*

Seconded by *Gavin McGuire*.

Unanimous vote.

#### **Announcements**

**Mrs. Poindexter PTSA President: Year End PTA event Calendar review event updates**

#### **Public Comment**

#### **Executive Session**

Motion to move into Executive session to discuss Real Estate by Anthony Bryant Seconded by Joseph Hudson

#### **Adjournment (8:45pm)**

*Joseph Hudson* motioned for the board meeting to be adjourned. Seconded by *Joanne McClinton*.