



UTOPIAN
ACADEMY FOR THE ARTS

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October 13, 2016

Board Meeting Minutes

Meeting type: In Person

Attendees: Sharon Daniel (Board Chairwoman)
Joseph Hudson
Artesius Miller (Executive Director/Acting Recording Secretary)
Gavin McGuire
JoAnn McClinton
Candice Jimerson-Johnson (Principal)
Business Office Staff: Mrs. Davis & Mrs. Patterson
Instructional Staff: Ms. Lewis & Ms. Jackson

Meeting Called to Order (6:00 PM)

Pledge of Allegiance

Led by **Board Chair**.

Approval of Agenda

Motion to amend agenda to add the following by Joseph Hudson:

Motion to approve agenda by **Joseph Hudson**

Seconded by **JoAnn McClinton**

Unanimous vote.

Approval of Minutes

Minutes read aloud by Governing Board Chair, Sharon Daniel.

Motion to approve minutes from September 8, 2016 meeting by **Joseph Hudson**

Seconded by **JoAnn McClinton**.

Unanimous vote.

Minutes read aloud by Governing Board Chair, Sharon Daniel.

Motion to approve minutes from September 14, 2016 work session by **JoAnn McClinton**

Seconded by **Joseph Hudson**.

Unanimous vote.

BUSINESS AGENDA

Chair's Report

Chair Daniel indicated that UAFA is continuously researching programs that are aligned with Utopian's educational program, and programs that will support UAFA in the long-run. The Chair shared that she has visited several schools, including a school in Henry County that specializes in personalized learning. Additionally, a visit was made to the Policy Innovators in Education (PIE) Network. Under Director Miller guidance and Mrs. Jimerson-Johnson's leadership, Utopian is headed in the right direction.



Mr. Gavin McGuire, Utopian’s newest board member was introduced by Director Miller. Mr. McGuire shared his personal and professional background and interests for serving as a board member with Utopian Academy for the Arts.

Motion to accept the recommendation of Gavin McGuire as a new board member by *Joseph Hudson* Seconded by *JoAnn McClinton*.
Unanimous vote.

ED Report

Report was provided by Director Miller.

Director Miller shared with board members and meeting attendees updates regarding the following areas: enrollment, climate survey from eighth grade parents, partnerships and programming (Clayton County District Attorney’s office, local high schools and local non-profits), grants/fundraising (Sartain-Lanier Foundation and GOSA grant), facilities, trainings/conferences/webinars (CVIOG), GA DOE/SCSC reporting (FTE/CPI, annual charter school report), operations (transportation), , State Charter Schools Commission updates.

Academic Report was provided by Principal Jimerson-Johnson.

- Establishing a strong foundation in academics: goals for Milestones Assessment and MAP Assessment; instructional framework (opening, work session, and closing). Principal Jimerson-Johnson also shared Nine Week grade data with stakeholders including the following:

Math	Raw #	Percentage
6 th	97	88%
7 th	68	85%
8 th	56	75%

Science	Raw #	Percentage
6 th	91	81%
7 th	73	91%
8 th	77	100%

New Policies

There were two policies presented by Director Miller for board review and discussion: Code of Conduct and 100% Tobacco Free Policy.

Motion to accept the Executive Director’s report by *JoAnn McClinton* Seconded by *Gavin McGuire*.
Unanimous vote.

Financial Report

CFO Bryant shared that he has received financial statements. DE46 Report has been submitted and the annual audit is on time. No deficiencies regarding chart of accounts . Attention is required for other income and fundraising. Starting in the month of November there will be more detailed profit and loss statements; once audit entries have been made by auditor.

Mrs. Davis also shared specifics on finance and operations including the general fund fiscal year-to-date report, reclass request, accounts payable audit entry clean-up, reconciliation summary, reconciliation detail, and copies of bank statements.



Mrs. Davis also shared action items with the board, at the request of the board CFO:

- Payroll date change for the January 5th pay cycle to be paid on December 30th
- Holiday bonus proposal: 1% of total annual salary for all employees to be paid on December 15, 2016

Motion to accept the pay date change from January 5th to December 30th to be aligned with W2 reporting by **Anthony Bryant**

Seconded by **Joseph Hudson**.

Unanimous vote.

Announcements

PTSA/PTO President Mrs. Deetra Poindexter shared a variety of upcoming events.

Mr. Hudson requested that for the upcoming board work session that Diamond McNulty and Dr. Melvin Foster are invited to attend and be recommended to serve on advisory council. The following policies have been identified to be reviewed at the October meeting: whistleblower and ethics policy.

Public Comment

- Mrs. Pizzaro: Will there be an application for the lunch program? Will the buses be used for field trips solely, or also to transport students to school everyday?

Executive Session

There was a motion by **Joseph Hudson** to enter executive session for real estate. Seconded by **Anthony Bryant**.

Adjournment (7:47pm)

Joseph Hudson motioned for the board meeting to be adjourned. Seconded by **Joanne McClinton**.