



UTOPIAN
ACADEMY FOR THE ARTS

6630 Camp Street
Riverdale, GA 30274
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February 12, 2015 Board Meeting Minutes

Meeting type: In Person

Attendees: Sharon Daniel (Board Chairwoman)
Michael Oby (Board Vice Chair)
Anthony Bryant (Board Treasurer)
Aquannette Salter (Board Secretary)
Artesius Miller (Executive Director)
Reginald Colbert

Meeting Called to Order (6:48 PM)

Approval of Agenda

Motion to accept agenda by Anthony Bryant. Seconded by Aquannette Salter

Words of Inspiration by Reginald Colbert

Pledge of Allegiance

Led by Kennedy Salter

Approval of Minutes

Minutes read by Aquannette Salter for December 2014 and January 2015.

Motion to by Reginald Colbert to accept the minutes as read. Seconded by Anthony Bryant.

Financial Report

Financial report presented by Anthony Bryant and School CFO Ron Rhodes.

The balance sheet represents the most current information as it relates to the assets.

The balance sheet is a snapshot of total equity and liability from August to January. Anthony provided a breakdown of the Utopian Accounts. It was noted that the grant implementation funds that are being used to purchase supplies was not included on the profit and loss sheet. Mr. Bryant will be meeting with Mr. Rhodes to ensure that this figure is reflected.

Motion to approve the financial report by Reginald Colbert. Seconded by Aquannette.

Executive Director's Report

- **Enrollment**

- 170 students to date enrolled
- Recruitment efforts

School tours are scheduled weekly on Tuesdays and Thursdays

Upcoming Open Houses : Feb. 23rd, March 9th and March 26th

- **Operations**



- **Staffing**
Cynthia Nwabia has been onboarded as the new Science Teacher
Broadcast Video Production teacher has resigned from the position; Replacement Ms. Lawson
Registrar/Data Analyst: Tresa Brown has been contracted for data collection and assistance with data reporting to the GA Dept. of Education.
- **Mid-semester feedback**
Mr. Miller has met with the Operations Manager and Principal to provide ongoing performance feedback for their respective roles and has tasked each with provided ongoing, written feedback to staff members that fall under their respective roles of leadership.

- **GCSA Leadership Conference**
Board Chair and Miller attended January 30, 2015

Letter of Intent was filed with APS.

- **Federal Implementation Grant**
Several purchases have been made to secure instructional technology equipment.

- **Instruction**
TKES
All staff have participated in pre-conferences; teachers will be evaluated prior to Gonzales leaving.

Governor's Inauguration
25 students from the glee club attended January 12, 2015

- **Fundraising and Finance**
Private donations
Received 3 new donations; sent out thank you notes to those who have provided monetary donations.
Private Foundations and Grant Programs: Director Miller has met with representatives from the following:
Community Foundation of Atlanta
Georgia Pacific Foundation
Coca-Cola Foundation
21st Century Grant
Omega Psi Phi Fraternity

- **State Charter Schools Commission**
January 28, 2015 Miller attended the scheduled meeting of the State Charter Schools Commission along with 4 Eagles of the Month.

- **Special School Guests**
Jack Ward, Former CEO of Russell Corporation
Dr. Tim Hines, President of Clayton State University
Linda Summerlin, Executive Director of Arts Clayton



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Chairman of the Clayton County Development Authority
Executive Director of Atlanta Neighborhood Charter School

Motion to approve the Executive Directors Report by Aquanette Salter and seconded by Reginald Colbert.

Curriculum Report

Principal Birkett presented report.

- Growth is evident but still below average.
- Latest benchmark data is grouped by teachers.

Motion by Anthony Bryant to accept curriculum report as presented. Seconded by Aquanette Salter.

New Business/Announcements

GMSS online assessment link available for students and parents

Strategic Planning Report Revisited

Black History Program February 26th

Board members would like embroidered shirts

Public Comment

No board meeting attendees signed up for public comment.

Motion to go into executive session

Aquanette made a motion to go into executive session to discuss real estate. Seconded by Sharon Daniel.

Motion to close executive session

Anthony motioned to close executive session; Reginald seconded.

Adjournment (9:01pm)

Aquanette motioned for the board meeting to be adjourned. Seconded by Reginald Colbert.