



UTOPIAN
ACADEMY FOR THE ARTS

*-+6630 Camp Street
Riverdale, GA 30274
770-892-1644

www.utopianacademy.com

January 12, 2017

Board Meeting Minutes

Meeting type: In Person

Attendees: Sharon Daniel (Board Chairwoman)

Anthony Bryant

Joseph Hudson

JoAnn McClinton

Gavin McGuire

Dr. Artesius Miller (Executive Director)

Candice Jimerson-Johnson (Principal)

Melissa Davis (Director of Operations)

Meeting Called to Order (6:01 PM)

Pledge of Allegiance

Led by *Board Chair*.

Approval of Agenda

Motion to approve agenda with amendment to include January 12 as meeting date by *Anthony Bryant*.

Seconded by *JoAnn McClinton*.

Unanimous vote. 5-0

Approval of Minutes

Motion to accept the December 8, 2016 Minutes by *Joseph Hudson*. Seconded by *Gavin McGuire*.

Unanimous vote. 5-0

Board Chair Report

Highlights from the report included the 2017 Educate Georgia Summit, of which Utopian students interviewed Governor Nathan Deal and State Superintendent Woods.

Financial Report

Board CFO led the financial report with Director of Operations, Melissa Davis. CFO Bryant shared that bank reconciliations would be prepared by Board CFO with oversight by Sonaike & Co.

- Future reports will attach copies of line of credit statements
- Board CFO has requested a loan closure statement from Charter Assessment Management
- UAFA will engage with a new auditor to complete site visit to update beginning year balance and bank reconciliations

Motion to accept the financial report by *Gavin McGuire*. Seconded by *Joseph Hudson*.

Academic Report

Principal Jimerson-Johnson shared with board and meeting attendees Utopian's progress on the NWEA MAP Assessments.

Questions from Board:



- Hudson: What are the benchmarks for the MAP Assessment? How do we perform, as compared to the benchmarks from each administration? What's being done differently to see different results? A dashboard is requested.
- Daniel: What Microsoft apps have staff members begun to use, schoolwide?

Motion to accept the Academic Report by **Gavin McGuire**. Seconded by **Anthony Bryant**.
Unanimous vote. 5-0

Executive Director's Report

Dr. Miller shared with board members and meeting stakeholders updates in various categorical areas:

- SY16 enrollment, SY17 enrollment targets and recruitment strategies, scheduled open houses
- Partnerships and programming (GeorgiaCan & TSSG)
- RFP-facility procurement responses
- Educate Georgia Summit
- SCSC Comprehensive Performance Framework
- SCSC Monitoring Visit Response Letter
- Talent and recruitment

Questions from Board:

- Hudson: Has there been an organized PD day with schoolwide staff?
- Bryant: Review of financial policies handbook will take place with finance committee. With regards to future monitoring visit response letters, reference the actual page numbers of the revised documents.
- Daniel: What were the take-a-ways from the Educate Georgia Summit.

Motion to accept the Academic Report by **Joseph Hudson**. Seconded by **Gavin McGuire**.
Unanimous vote. 5-0

Action Agenda

Determination of Facility Procurement

The recommendation from the facilities committee is to formally accept the RFP from American Charter Development, as the would-be developer for the procurement of the 6630 Camp Street property from the Clayton County Board of Education.

Motion to accept recommendation from the facilities committee by **Joseph Hudson**
Seconded by **JoAnn McClinton**
Unanimous vote, 5-0

Announcements

- UAFA governance board will attend the February (2017) SCSC Governance Board training in Macon.
- Clayton Delegation requests UAFA to present a legislative agenda presentation. Presentations will be 5 minutes or less. Board Chair and Executive Director will present strategic plan along with other updates.
- Georgia Connections Academy presentation next Tuesday
- MLK Day: Free dinner open to local community and UAFA stakeholders
- PTO/PTA: Chick-Fil-A calendar sales have begun
- Black History Dinner Theatre: February 24th, show times (10:00am and 6:00pm)
- First enrollment open house, January 25, 2017



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Public Comment

No comments from the public.

Executive Session

Topic to be discussed, land acquisition.

Adjournment (8:50pm)

Joseph Hudson motioned for the board meeting to be adjourned. Seconded by *JoAnn McClinton*.